



# Complaint Report

## CONDITION OBSERVED

Provide a brief description including details such as vehicle model and color. Put date and time on any photos.

*Complaints or photos obtained through trespass cannot be accepted. Conditions must be observed from a distance of at least four feet from neighboring fence at ground level, or in the case of streets, at grade level.*

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Location of Condition:\* \_\_\_\_\_ Date(s) Observed:\* \_\_\_\_\_

Time(s) Observed:\* \_\_\_\_\_ Duration: \_\_\_\_\_

Address of alleged violation:\* \_\_\_\_\_

Name of Owner if known: \_\_\_\_\_

*\*Information REQUIRED for action by Compliance Committee and Board of Directors.*

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Witness making report: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Additional Witness Name: \_\_\_\_\_

Additional Witness Address: \_\_\_\_\_ Phone: \_\_\_\_\_

The above statement is based on my personal knowledge and not what has been told to me. I understand that in the event of a hearing, the Association will need my cooperation and I may be called upon to provide additional statements or affidavits and testify as a witness.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR COMMUNITY STANDARDS USE ONLY

ACTION TAKEN: \_\_\_\_\_ DATE: \_\_\_\_\_

FOLLOW-UP: \_\_\_\_\_