



## Complaint Report Form

**COMPLAINT\*:**

Briefly describe the violation observed. If more space is needed, please attach supplemental pages.

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Address of Violation\*: \_\_\_\_\_ Date(s) Observed\*: \_\_\_\_\_

Time(s) Observed\*: \_\_\_\_\_ Duration: \_\_\_\_\_

**REPORTER INFORMATION:**

Anonymous reports are accepted and processed. All reports are independently verified by the Association.

First and Last Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Reports must be observed from a distance of at least four (4) feet from a neighboring fence at ground level, or at grade level from street view. Trespassing is prohibited.

You may include a photo of the observation and use the reverse side of the form to include additional details.

**ONCE A REPORT IS FILED, WE CANNOT DISCLOSE ANY INFORMATION REGARDING THE COMPLAINT TO THE PERSON MAKING THE REPORT DUE TO CONFIDENTIALITY OF ALL HOMEOWNERS.**

Please submit your complaint to the Community Standards Department by mail, in the compliance drop-box (in the Resident Information Center) or by email.  
**Mail:** 965-Orchard Creek Lane, Lincoln, CA 95648 | **Email:** community.standards@sclhca.com